

## **Terms & Conditions**

### **UNUSED SERVICES**

No refund to any unused ground transportation, meals, tour or accommodation, either in part or full.

### **TOUR PRICES**

Rates are valid from 1st Jan 2008 until 31st December 2008 or unless stated otherwise. All rates quoted subject to revision without prior notice in the event of changes in local taxes, hotel rates and etc.

### **TOURS**

SIC or Seat-In-Coach basis, passengers join regular schedules coach departure which does not operate on exclusive basis. All tours are subject revision without prior notice.

### **CANCELLATION CHARGES**

Cancellation fees for individual will be levied on the following basis:

Between 21 - 30 days before arrival - 15% of Tour Fare

Between 15 - 20 days before arrival - 25% of Tour Fare

Between 08 - 14 days before arrival - 35% of Tour Fare

Less than 07 days before arrival - 50% of Tour Fare

No show or shorten stay - 100% of Tour Fare

### **TOUR LEADER CONCESSION**

To be advised based on individual request.

### **BAGGAGE ALLOWANCES**

Baggage allowance up to 20kg per person. Any additional will be on individual account. Any excess baggage exceeding the above specified limit thus requiring additional transport services, shall entirely be borne by the passengers.

### **UNFORSEEN CIRCUMSTANCES**

Airlines and local unforeseen changes may effect a change in accommodation and routing. Should this arise, the company will use to its best discretion to substitute a suitable arrangement of similar value. However, we are not responsible for any lost or additional nights incurred or additional transfer due to change of flight details / schedules.

### **CHECK IN / CHECK OUT AT HOTELS**

International check out time 1200 hours

Guaranteed early check in or late check out is chargeable as per individual hotel policy.

### **CURRENCY REVALUATION**

The rates quoted in USD are based on the currency exchange rate. In the event of any fluctuations the local currency (RM) will remain the same unless otherwise a written notice will be notified in advance.

### **LIABILITY**

First Borneo Discovery Dive Travel & Tours Sdn Bhd (hereinafter called the "Company"), its servants or agents shall no circumstances whatsoever be liable or responsible for any accidental happenings or injuries suffered by visitors (fatal or otherwise) or damage to or loss of their property howsoever caused.

### **PAYMENT TERMS**

Prepayment before arrival by one of the following:-

- 1 Remittances to:

#### **PUBLIC BANK BERHAD**

**LOT G1 & 1-1 MENARA MAA,**

**NO 6, LORONG API-API 1, API-API CENTRE,**

**88000 KOTA KINABALU, SABAH**

**ACCOUNT NO : 3135013130**

**First Borneo Discovery Dive Travel & Tours Sdn Bhd**

All remittance of funds will exclude bank charges, that means the exact amount reflected on the invoice should be received / credited into our account. The bank charges should be borne / paid by sender.

- 2 Bank draft drawn on clearing bank in Malaysia. Otherwise any bank charges are chargeable to your account.
- 3 Airlines MCO.
- 4 Credit terms are only available through prior agreement with First Borneo Discovery Dive Travel & Tours Sdn Bhd
- 5 For some booking, advance deposits are required which will be advised at time of booking.
- 6 Cash payment upon arrival is possible only in certain cases with prior approval from First Borneo Discovery Dive Travel & Tours Sdn Bhd

### **HOW TO BOOKING :**

**First Borneo Discovery Dive Travel & Tours Sdn Bhd**

Tanjung Aru Plaza, Block E, 2nd Floor, Unit E-2-3A,

Jalan Mat Salleh, 88000 Kota Kinabalu, Sabah

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Website: [www.firstborneo.com.my](http://www.firstborneo.com.my)/[www.firstborneo.net](http://www.firstborneo.net)